

CHILHAM SQUARE

Community Engagement Exercise Open Workshop



1. INTRODUCTIONS

Consultant:

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1. INTRODUCTIONS continued ...

- Facilities
- Drill

Agenda

1. INTRODUCTION
2. RECAP ON PROCESS
3. PROBLEMS & ISSUES
4. GROUP EXERCISE
5. GROUP FEEDBACK
6. RANKING OF ASPIRATIONS
7. IDENTIFICATION OF REPRESENTATIVES
8. INFORMATION NEEDS & SOURCES
9. CASE STUDIES

[only if time available and appropriate]

10. CONCLUDING MATTERS & MEETING CLOSURE

2. RECAP ON PROCESS

- Broader History
- Current Exercise
- Subsequent Steps

2. RECAP ON PROCESS continued ...

- **Broader History**

- Rummey Study, 2006

- Chilham Village Square Enhancement Scheme - Feasibility Scheme

- Chilham Parish Council Square Proposal, 2008

- Proposed Traffic Calming

- Kent Highway Services (Jacobs) Study, 2009

- Chilham Village Centre – Traffic and Parking Control Measures

- Kent County Council Members Fund, 2010

- Chilham Village – Improved Signage and Entrance to Taylor's Hill

2. RECAP ON PROCESS continued ...

- Current Exercise
 - Objectives
 - Engage all stakeholders, directly and through representatives
 - Cooperatively identify and agree design parameters leading to a single buildable and practical scheme

2. RECAP ON PROCESS continued ...

- **Current Exercise**
 - **Qualifications**
 - Because it is not practical to involve every member of the community, it is proposed that the community identify ten to fifteen representatives to participate on their behalf
 - Scheme development workshops will identify options that respect the design aspirations expressed tonight and are acceptable to statutory stakeholders
 - Current exercise will terminate in one or two concept schemes concretely applying the agreed design parameters
 - Draft concepts will be brought back to the community for review
i.e. scheme development exercise will be accountable

2. RECAP ON PROCESS continued ...

- **Current Exercise**
 - Information sources
 - CFDB Website
 - CFDB noticeboard outside Chilham Post Office
 - Parish News
 - local press
 - local noticeboards
 - Chilham Post Office
 - Representative feedback
 - Feedback/Input
 - Want this to be a two-way exercise
 - Contact details will be given at the end of the meeting

2. RECAP ON PROCESS continued ...

- Subsequent Steps
 - Secure funding
 - Procure design and construction

2. RECAP ON PROCESS continued ...

- **This Workshop**
 - Identify and rank problems and issues
 - Identify and rank aspirations
 - as specific as possible and ordered according to meeting opinion
 - Identify representatives for following workshops
 - Explore further information needs and sources

3. CURRENT PROBLEMS & ISSUES

What the community doesn't like about the Square?

4. GROUP EXERCISE

Identify aspirations for the Square and the design parameters that capture them

4. GROUP EXERCISE continued ...

- Aspirations and Design Parameters
- Scheme Elements
- Materials
- Groupings
- Feedback

4. GROUP EXERCISE continued ...

- Aspirations and Design Parameters

issue	examples
space allocations and arrangements	<ul style="list-style-type: none"> “approximately Xm^2 allocated to open-air public seating, split between the three marked locations” “uninterrupted sight-line between church and castle and open views of building frontages”
parking provision by type, location and amount	<ul style="list-style-type: none"> “a minimum of Y parking spaces for local resident and business use, two of which marked for disabled use only”
materials	<ul style="list-style-type: none"> “flat herring-bone pattern paving or similar in the marked areas” “light resin-bound chipped-stone surfacing across entire Square” “traditional lamp-style lighting stands, with flower basket fittings” “wrought-iron brazier type lighting stands”
signing and lining	<ul style="list-style-type: none"> “minimum signing and lining legally and practically possible, respecting Kent Highways’ standards”
special features	<ul style="list-style-type: none"> “hewn-stone or rough concrete water trough” “fountain” “historic surface in-lay”

Note: No significance should be attached to the examples given other than the level of detail suggested.

4. GROUP EXERCISE continued ...

- Aspirations and Design Parameters
 - “design requirements in measurable form”
 - “type of things which ... generate a recognisable and distinct outcome”

Further examples ...

<i>“sensitive”</i>	<i>“sensitively designed”</i>	<i>“clear site lines”</i> <i>“open building frontages”</i> <i>“complementary materials”</i> <i>“under-stated components”</i>
<i>“bold”</i>	<i>“bold makeover”</i>	<i>“contemporary features”</i>
<i>“flexible”</i>	<i>“to accommodate special events”</i>	<i>“carefully-considered positioning of immovable features”</i> <i>“sub-surface ducting allowing a central power point”</i>

4. GROUP EXERCISE continued ...

- **Scheme Elements**

- “type of things for which community opinion will be sought and design parameters eventually developed”

parking	residential, business owner/staff, visitor, delivery, school drop-off/pick-up, bicycle, disabled, ...
movement	general vehicles, emergency vehicles, pedestrians, cyclists, ...
features and amenities	general (e.g. street furniture) and special (e.g. artwork)
atmosphere and appearance	sight lines and views, quality and type of materials, lighting, signage, ...
use	normal and special (e.g. filming, fairs and music festivals)

4. GROUP EXERCISE continued ...

- **Scheme Elements**
 - “type of things for which community opinion will be sought and design parameters eventually developed”

GROUP

Element			Aspirations					Comments (especially dependencies and conflicts with other elements)
			1	2	3	4	5	
1. Parking	Residential and business owner/staff	1.1						
	Visitor	1.2						
	Delivery	1.3						
	School drop-off/pick-up	1.4						
	Cycle	1.5						
	Disabled	1.6						
		1.7						
		1.8						

KEY
 NG Non-Negotiable
 N Negotiable
 O Open/Indifferent

4. GROUP EXERCISE continued ...

- **Materials**
 - plan
 - pens, pencils, etc.
 - sheets for recording discussion

4. GROUP EXERCISE continued ...

- Groupings
 - name label colours
 - light blue
 - dark blue
 - purple
 - pink
 - grey
 - black
 - yellow
 - white

4. GROUP EXERCISE continued ...

- Groupings
 - locations

light blue
dark blue
purple
pink
grey
black
yellow
white

dining room	far table	near windows
	far end centre table	
	near end centre table	
	near table	
the hall	far end left	near window
	far end right	away from window
	near end left	near window
	near end right	away from window

4. GROUP EXERCISE continued ...

- Groupings
 - operation
 - volunteer to lead the group
 - volunteer to scribe
 - free and fair discussion, guided by group leader
 - allow debate
 - groups are responsible to make sure everyone gets their “say”
 - start with what people think are the most important issues
 - try to cover all scheme elements
 - e.g. parking, movement, ...
 - “sign off” where consensus exists
 - try to establish where differences exist and why

4. GROUP EXERCISE continued ...

- Groupings

- operation

prompts ...

“what would we like an improved Square to look like?”

“elaborate on that ...”

“can you be more specific?”

“are we all agreed on this?”

“if we are not agreed, why?”

4. GROUP EXERCISE continued ...

- Groupings
 - operation
 - don't be artificially specific
take things to the level of detail you are sure about, not further

4. GROUP EXERCISE continued ...

- **Feedback**
 - nominated spokesperson, probably group leader
 - summary (“headlines”)
 - areas of agreement
 - areas of disagreement
 - use form provided
 - Note: You need to complete this in the last five minutes

5. GROUP FEEDBACK

*Collective tabling and synthesis of aspirations
and design parameters*

6. RANKING OF ASPIRATIONS

Collective ranking of aspirations in terms of support and importance

6. RANKING OF ASPIRATIONS continued ...

generals

option	in favour?
safe (& secure)	
affordable	
accessible (ease of use for all "design" users)	
sustainable (maintenance, lasting style, ...)	
attractive (quality)	
maintain residents' privacy	

6. RANKING OF ASPIRATIONS continued ...

parking

option		in favour?
none		
minimal provision	less than 10	
moderate provision	10 to 20 bays	
substantial provision	30 plus bays	
retain existing	approx. 47	
maintain resident & business owner parking		
maintain school drop-off/pick-up		

6. RANKING OF ASPIRATIONS continued ...

aesthetics & use of public space

option	in favour?
seating	
greenery (trees, plants, shrubs, ...)	
space for special events	
lighting & electrical supply	
special features (artwork, fountain, podium, ...)	
preserve building frontages & views	
maintain sight line between church & castle	
maintain sight lines down approach streets	

6. RANKING OF ASPIRATIONS continued ...

overall scheme

option		in favour?
nothing done	leave "as is"	
light touch	basic appearance and function retained	
significant changes	noticeably re-modelled, but "recognizable"	
substantial changes	completely re-modelled	

6. RANKING OF ASPIRATIONS continued ...

Previously Identified Concerns & Aspirations?

- Consensus concerning ...
 - protecting access to properties
 - maintaining ease and safety of vehicular movement
 - continued provision for both resident/business and visitor parking in the Square
 - need to protect sightlines and views
- Differences concerning ...
 - parking provision by type
 - use of public space

7. IDENTIFICATION OF REPRESENTATIVES

“Because it is not practical to involve every member of the community it is proposed that the community identify ten to fifteen representatives to participate on their behalf”

7. IDENTIFICATION OF REPRESENTATIVES continued ...

Ideally ...

- should be able to attend and participate meaningfully in at least two and possibly three further workshop sessions
 - Thursday 17 June
 - Thursday 8 July
 - Thursday 29 July
- should, together, reflect the full range of community interests

7. IDENTIFICATION OF REPRESENTATIVES continued ...

- Nominations/Volunteers
 - Too many?
 - check for overlap/duplication
 - check for representivity
 - i.e. general residents
 - local residents
 - business operators/owners
 - school
 - church
- Note: statutory stakeholders will be represented

8. INFORMATION NEEDS & SOURCES

- Existing Information and Data
 - Kent Highways Services survey
- Additional Surveys
 - traffic and parking counts
 - pedestrian desire lines
- Other Useful Information
 - old photos and plans
 - tourist/visitor statistics
 - special events

8. INFORMATION NEEDS & SOURCES

continued ...

- Volunteers for additional data gathering exercises?

9. CASE STUDIES

Examples of improvement schemes undertaken in other historic locations

10. CONCLUDING MATTERS & MEETING CLOSURE

- General
- Contact Details

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